



Date April 1, 2024

To Candidates for Graduation, Washburn University Institute of Technology

From Student Services, Washburn University Institute of Technology

Subject Commencement Ceremony, Thursday, May 9, 2024, 5 PM and 7 PM

Congratulations! You are invited to the Washburn Institute of Technology graduation ceremony on Thursday, May 9, 2024, in Lee Arena in the Petro Allied Health Center on the Washburn University campus. (See attached map for street address and parking information). If family or friends are unable to attend the ceremony, let them know that a live stream will be available; access will be from a link on the home page of Washburn Tech's website.

Let your guests know that doors to Lee Arena will open at 4pm and again at 6pm. Reserved seating is set aside for graduates and Washburn Tech staff. Guests may sit anywhere that isn't reserved.

**The following programs are scheduled to participate in the 5 PM commencement:  
Please report to Lee Arena by 4:30 PM on May 9, 2024**

Advanced Systems Technology	Automotive Collision & Refinishing Technology
Automotive Service Technician	Cabinet/Millwork
Carpentry	Cosmetology
Culinary Arts	Diesel Technology
Heating, Ventilation, and Air Conditioning	Early Childhood Education – Cert A
Electrical Technology	Engineering, Drafting, and Design
Graphics Technology	Machine/Tool Technology – Cert A, Cert C
Plumbing Technology	

**The following programs are scheduled to participate in the 7 PM commencement:  
Please report to Lee Arena by 6:30 PM on May 9, 2024**

Advanced Emergency Medical Technician	Certified Production Technician
Emergency Medical Technician	Foundations of Emergency Medical Services (EMR)
Foundations of Nursing - Medication Aide	Foundations of Health Care – Certified Nurse Aide
Foundations of Phlebotomy	HealthCare Pathway
Information Systems Technology	Industrial Production Technician
Kansas High School Diploma	Phlebotomy
Practical Nursing	Sterile Processing
Surgical Technology	Welding – Cert A, Cert C

There will be no rehearsal. However, staff will be available to greet and direct you and your program instructor(s) will be present to help. Plan to arrive on time to receive direction from your instructor.

As part of the commencement ceremony, recognition will be given to the students inducted into the National Technical Honor Society and SkillsUSA medalists.

To participate in the commencement ceremony, you must wear the regulation graduation regalia including gown, cap, and tassel. Caps or tassels may be purchased separately if borrowing a gown. The regalia may be purchased in the Washburn Tech bookstore beginning April 1, 2024. Payment may be made by cash, credit card, or check but cannot be charged to student accounts. For questions regarding purchasing regalia please contact the Washburn Tech Bookstore at 785-670-3410.

The south entrance of the Petro building (by the swimming pool) has ground level access, is ADA accessible, and has accessible parking. ADA accessible seating is available in Lee Arena. If accommodations are needed or if you have any questions about accessibility, please contact Shelley Bearman at 785-670-3364 or by e-mail at [shelley.bearman@washburn.edu](mailto:shelley.bearman@washburn.edu). Submit requests for accommodations two weeks in advance of graduation to allow time for arrangements.

**Please Note:** You will be given a diploma cover at the ceremony; only students attending the ceremony will receive diploma covers. Certificates and final transcripts will be available approximately 6-8 weeks after the end of the semester. After final grades are entered, a review is conducted of all student records. To earn a certificate, you must achieve a cumulative Grade Point Average of 2.0 or better, achieve grades of “C” or better in all courses within your technical program sequence, and maintain the attendance rate required in your program. All financial obligations must be met prior to the release of certificates or transcripts.

If you have questions, please contact Student Services at 785-670-2010, press “0”.